

IAMA-IL Executive Committee Meeting

Consent Agenda & Meeting Agenda

April 7, 2018, 3:00 pm

Teleconference details: **Dial-in number (US): (319) 527-2792 Access code: 333312#**

Join the online meeting: https://join.freeconferencecall.com/office_iamail

Meeting Facilitator: Dr. Niranjana Shah, President

I. Call to order

II. Roll call & Introduction of Guests

III. Consent Agenda (Action Needed)

- a. **Approval of minutes from the last meeting:** February 20, 2019
- b. **Treasurer's Report:** Dilip Shah, MD
 - ◆ Report Attached
- c. **Membership Committee:**
 - ◆ Approval of New Members: Currently 4 new members as of 4/2/19
- d. **Health Awareness Committee:** Meher Medavaram, MD
 - ◆ HOCPR Events – May 5th, May 19th, July 21st @ Jain Temple
 - ◆ HOCPR @ IAMACF Clinic – June 12th and/or 23rd
- e. **Entertainment Committee:** Subhash Goyal, MD – **No Report**
- f. **By-Laws Committee:** Sharad Khandelwal, MD – **No Report**
- g. **Resident Physician Committee:** Radhika Chimata, MD – **No Report**
- h. **Young Physician Committee:** Anuj Jain, MD – **No Report**
- i. **Communication & PR Committee:** Jalaja Piska, MD – **No Report**
- j. **Academic Affairs Committee:** Triveni Senagal, MD – **No Report**

Non-IAMA-IL Specific Items

IV. Liaison Committee for CMS/ISMS/AMA: Raj Lal, MD

V. ACA & Health Reform Committee: Utpal Parekh, MD

VI. AAPI updates: Suresh Reddy, MD

Discussion Items

VII. President's Report: Niranjana Shah, M.D. (Action Needed)

- a. Fifth Third Bank - Move Savings Account into Money Market Account – better interest rate
- b. Gala venues and deposits
 - ◆ Meadows Club – reimburse N. Shah for the deposit paid
 - ◆ Ashton Place – transfer paid deposit to a new event on Oct. 4th, consideration for joining GOPIO or similar organization or similar event.
- C. Ad-hoc committee to create a job description for administrative secretary and consideration for moving IAMA office to share AAPI office

VIII. IAMA-IL Office: Heidi Garton (Action Needed)

- a. File DBA as IAMA-IL

Standing Committee Report

IX. Education Committee: Satyanarayan Hedge, MD

- a. Survey sent to Members in April newsletter
- b. Upcoming educational events

X. Membership Committee: Usha Kolpe, MD (Action Needed)

- a. 2019 Pricing for Memberships? See attached sheet for current pricing.
- b. Membership Maintenance Fee for Life/Joint Life members \$50-\$100/year

XI. Health Awareness Committee: Meher Medavaram, MD

XII. Global Health Committee: Rohitkumar Vasa, MD

XIII. IAMA Charitable Foundation: Lalitha Darbha, MD

Additional Items

XIV. Old Business:

XV. New Business:

XVI. Guest Presentation: APPI Wisconsin

XVII. Tentative 2019 Event Schedule

- April 24th – Educational Meeting - Northwestern Mutual – Vernon Hills
- May - TBD – Young Physician Educational/Networking Meeting*
- May 15th – Educational Meeting – Amarin Pharma - Rosemont
- May 22nd – Educational Meeting - CPO – Oak Lawn
- June 26th – Educational Meeting - Cassidy Schade – Oak Brook
- July 24th – Educational Meeting (4th Wednesday) *
- August - TBD – Young Physician Educational/Networking Meeting*
- August 28th – Educational Meeting (4th Wednesday) *
- September – TBD – Golf Outing – Oak Brook IL*
- September 25th – Educational Meeting (4th Wednesday) *
- October 4th – TBD – Ashton Place
- October 23rd – Educational Meeting (4th Wednesday) *
- November - TBD – Young Physician Educational/Networking Meeting*
- November 9th – 39th Annual Gala Banquet & Business Meeting
- December – TBD*

*Pending Event

XVIII. Next Meeting: TBD

XIX. Adjournment

Executive Committee Meeting Minutes

IAMA-IL, 2019

February 20, 2019

Location, Time, Date:

February 20, 2019 7:00 pm

Oak Brook Park District Recreation Center, Oak Brook, IL

Members Present:

Niranjana Shah, Suneela Harsoor, Dilip Shah, Lalitha Darbha, Utpal Parekh, Satyanarayan Hegde, Rohitkumar Vasa, Meher Medavaram, Raj Lal, Usha Kolpe, Radhika Chimata

per conference call

Geeta Wadhvani, Suresh Reddy, Paul Chawla

Welcome

Dr. Shah welcomed all the present members. The executive committee meeting was called to order by President, Dr. Niranjana Shah, at 7:11 p.m.

Approval of Previous Minutes: January 20, 2019 EC Meeting Minutes, unanimously approved as presented Motion by Suneela Harsoor and Dilip Shah

Guest(s): None

President's Report:

The 2019 IAMA Overseas Trip will be to New Zealand with an option to add Australia the trip will depart 11 September return 20 September with the Australia option from 20 September returning 26 September.

We will encourage members to attend the AAPI offered 2 overseas trips in 2019, the Middle East in July and Antarctica in December.

The 39th Annual Gala will be November 9, 2019 at The Meadows Club, we will form the auxiliary committee (Gala committee) at the next meeting.

The 2019 Nominating Committee general members are: Utpal Parekh and Veena Prabhu

IAMA-IL Office Report:

Discussion and approval of an Event Registration Mis-action Penalty of \$25.00 fee for no call/ no show to pre-registered events and for not pre-registering but attending events. Implementation in quarter 3 2019.

We will create and send a poll to members about a \$10 fee for all program and the Event Registration fee above. Heidi and Dr. Hegde will create the poll using Survey Monkey.

Comcast Business would like to partner with IAMA. IAMA will receive a referral commission equal to 1 month of new service for anyone IAMA refers to Comcast Business, the partnership was unanimously approved.

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Treasurer's Report:

The 2018-year end financial report was presented, we have lost money the past 2 years and will need to work more on fundraising and conscious spending in 2019 and beyond.

The IAMA donation to IAMACF for 2019 will be \$5,000 at the Semi-Annual Banquet and we will review our finances in the fall and see if we can make another contribution. Chairman of IAMACF agreed as well.

Membership Committee:

The New Membership Report: 4 new members, 2 Life, 1 Joint Life, 1 Annual.

Motion by: Suneela Harsoor, 2nd by Dilip Shah, unanimously approved all new members.

We will offer a membership drive at Semi Annual Banquet, new members who sign up onsite at the banquet will receive 23% off their membership (23% on the 23rd).

A Membership Maintenance Fee was proposed for Life/Joint Life members \$50-\$100 per year. A life membership donation was also proposed further discussion of both will continue at next meeting.

Global Health Committee:

We are continuing to work on the same projects, the depression screening is awaiting IRB approval it will be a 3-5-year project. CPR study is working to create a registry for out-of-hospital-cardiac-arrests (OHCA) as well as to develop a network for training in HOCPR.

IAMA Charitable Foundation (CF):

IAMACF Banquet is planned on March 23rd at Waterford Banquets in Elmhurst. There will be an attorney speaking at the March 10th board meeting discussing the Good Samaritan Act. On April 14th there will be a Volunteer Physician Luncheon.

CMS/ISMS/AMA Liaison Committee:

All members are encouraged to participate in the upcoming events from AMA, ISMS and AAPI.

AMA conferences on burnout, opioids and guns as well as insurance denial, in-network and surprise bills.

CMS – with the impending legalization of recreational marijuana, there is some concern on mandatory testing for physicians.

ISMS conference is April 3-5 in Peoria, IL.

Educational Committee:

Upcoming meetings include: March 13th, April 24th, May 22nd

We have several speakers who would like to present to our members, but we need to find sponsors or cover the cost of the meals for these presentations.

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Health Awareness Committee:

Upcoming HOCPR events: May 5th and July 21st at Jain Temple

We need to investigate offering HOCPR to non-Indian groups

We are looking into offering a combined obesity program with GOPIO.

Resident Physicians and Medical Students Committee: No report

Young Physicians Committee: No Report

Communications & PR: No Report

Academic Affair Committee: No Report

Entertainment Committee: No Report

By-Laws Committee: No Report

Advocacy and Health Reform Committee:

Healthcare rules are influx and we are waiting for more information.

New Business:

It was recommended that we introduce the use of Consent Agenda to help speed up the discussion during the EC meetings. This was unanimously approved and will begin with the next meeting.

All Standing Committee Chairs are encouraged to prepare information and share it with the office a minimum of 4 days prior to each EC meeting – information should include what events/activities are upcoming, any volunteers or assistance needed other important information for the group to know.

OLD Business (not covered above): None

Events: Tentative 2019 Event Schedule *Pending Event

February 27th – Educational Meeting – United Allergy – Chicago (4th Wednesday)

March – TBD – Young Physician Educational/Networking Meeting*

March 13th – Educational Meeting – GCG Financial – Schaumburg

March 23rd – IAMACF Semi-Annual Banquet & Meeting

April 24th – Educational Meeting – Northwestern Mutual – Vernon Hills

May - TBD – Young Physician Educational/Networking Meeting*

May 22nd – Educational Meeting (4th Wednesday) *

June 26th – Educational Meeting (4th Wednesday) *

July 24th – Educational Meeting (4th Wednesday) *

August - TBD – Young Physician Educational/Networking Meeting*

August 28th – Educational Meeting (4th Wednesday) *

September – TBD – Golf Outing *

September 25th – Educational Meeting (4th Wednesday) *

October 23rd – Educational Meeting (4th Wednesday) *

November - TBD – Young Physician Educational/Networking Meeting*

November 9th – 39th Annual Gala Banquet & Business Meeting

December – TBD*

Executive Committee Meeting Minutes
IAMA-IL, 2019
February 20, 2019

Next Meeting: TBD

The meeting was adjourned at 9:09 p.m.

Motion by Lalitha Darbha, 2nd by Suneela Harsoor

Respectfully submitted by:

Heidi Garton, Admin. Secretary IAMA-IL March 13, 2019

Approved by: Suneela Harsoor, M.D., Secretary IAMA-IL, March 13, 2019

Niranjana Shah, M.D., President IAMA-IL, March 26, 2019

Indian American Medical Associaton, Illinois

STATEMENT OF FINANCIAL POSITION

As of April 4, 2019

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1000 Checking - 5/3rd Bank	17,242.90
1001 Office Checking Account @ 5/3	892.75
1002 PayPal Bank	3,525.49
1010 BMO Harris Checking	5,000.92
1011 Savings - 5/3rd Bank	135,307.83
1012 BMO Harris Money Market	10,083.96
1013 BMO CD (6 months (4/2019)	119,691.62
1014 53 Money Market	50.00
1017 Closed (6/27/18) Checking - Citibank	0.00
1018 Closed (6/27/18) CD # 1 - Citibank - 1 year (1/8/18)	0.00
1019 Closed (6/27/18) CD #2 - Citibank - 1 Year (10/2/18)	0.00
Total Bank Accounts	\$291,795.47
Other Current Assets	
1300 Undeposited Funds	0.00
1301 Prepaid Expenditures	0.00
Total Other Current Assets	\$0.00
Total Current Assets	\$291,795.47
TOTAL ASSETS	\$291,795.47
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
3000 Retained Earnings	-61,547.13
3001 Opening Balance Equity	361,469.43
Net Revenue	-8,126.83
Total Equity	\$291,795.47
TOTAL LIABILITIES AND EQUITY	\$291,795.47

SUMMARY	ACTUAL as of 4/3/2019	BUDGETED for 2019	OVER BUDGET	UNDER BUDGET
Total income	6,334.10	104,200.00		-97,865.90
Total expenses	14,460.93	107,900.00		-93,439.07
Income less expenses:	(8126.83)	-3,700.00		-4,426.83

INCOME DETAILS	ACTUAL	BUDGETED	OVER BUDGET	UNDER BUDGET	NOTES
Membership	2,050.00	5,000.00		-2,950.00	
Interest earned	34.10	1,200.00		-1,165.90	
Sponsorships	0.00	13,000.00		-13,000.00	
Website Ads	0.00	1,800.00		-1,800.00	Patrick Auto Group (Website & Newsletter Sponsor all 2019)
Newsletter Ads	0.00	1,200.00		-1,200.00	
Donations	500.00	2,000.00		-1,500.00	
Trip Donation	0.00	6,000.00		-6,000.00	
Carryover from Previous Year	0.00	0.00			
Advertising	0.00	2,000.00		-2,000.00	
Event Ticket Sales	2,000.00	20,000.00		-18,000.00	
Event Sponsorship	0.00				
Golden Stethoscope		10,000.00		-10,000.00	
Gala	1,600.00	30,000.00		-28,400.00	
Fundraising Event (Golf Outing)		3,000.00		-3,000.00	
IAMACF Spring Gala	150.00	0.00			
Other Events		8,000.00		-8,000.00	
Other		1,000.00		-1,000.00	
Total income:	6,334.10	104,200.00		-97,865.90	

EXPENSE DETAILS	ACTUAL	BUDGETED	OVER BUDGET	UNDER BUDGET	NOTES
Event Expenses					
Meeting	160.00	2,000.00		-1,840.00	
Health Fairs	0.00	1,000.00		-1,000.00	
Social Events	0.00	1,000.00		-1,000.00	
Educational Events	0.00	1,000.00		-1,000.00	
Fundraising Event (Golf Outing)	0.00	3,000.00		-3,000.00	
Young Physicians	0.00	800.00		-800.00	
Golden Stethoscope	0.00	10,000.00		-10,000.00	
Semi-Annual Banquet	150.00	0.00			
Annual Banquet	2,849.00	36,000.00		-33,151.00	Deposit for 2019 paid 11/17/18 \$2,000
Out of Country Trip	0.00	100.00		-100.00	
Other	0.00	500.00		-500.00	
Total event expenses:	3,159.00	55,400.00		-52,241.00	
Percent of total:	21.85%	51.34%			
ADMINISTRATIVE					
Comcast	259.06	1,200.00		-940.94	
Office Lease	1,275.00	5,100.00		-3,825.00	\$425 per month, until renew in March then ?
Office Supplies	261.10	1,500.00		-1,238.90	
Employee Wages	2,159.00	25,000.00		-22,841.00	Would like to increase hours to match work load: 22 per week up from 12 with a min 12 hours guaranteed & additional as needed for events & other tasks, plus an hourly increase of \$1 = \$18/hr. Avg 20 hours per week in 2018
Canva Graphics	10.00	75.00		100.00	Graphics for Marketing Designs and Holidays
Wild Apricot (Website, Database)	1,728.00	1,800.00		-72.00	Wild Apricot Only
Office Software	381.50	500.00		-118.50	Other Software not including Wild Apricot
Website - Other	0.00	400.00		-400.00	
Accounting	0.00	1,000.00		-1,000.00	
Insurance	0.00	2,000.00		-2,000.00	
Postage	0.00	1,000.00		-1,000.00	Can reduce with ability to do online bill pay
Taxes & Licensing	10.00	75.00		-65.00	
Advertising	0.00	800.00		-800.00	
Bank Fees	-35.40	50.00		-85.40	Aim for \$0
PayPal Fees	72.00	300.00		-228.00	Fees for transaction using PayPal to pay IAMA
Other	0.00	0.00			
Total admin. expenses:	6,120.26	34,500.00		-28,379.74	
Percent of total:	42.32%	31.97%			
Non-Reoccurring Expenses					
Furniture, Equipment and Softw.	0.00	1,000.00		-1,000.00	Just in case
Membership Mailing	0.00	200.00		-200.00	Update information for 2019
CF Donation	5,000.00	10,000.00		-5,000.00	% of Fundraising at Joint Events
Global Health Project	0.00	5,000.00		-5,000.00	CPR in India Trip
CPR Program	181.67	800.00		-618.33	Misc. Supplies and Printing
Charity Donations	0.00	1,000.00		-1,000.00	
Other	0.00	0.00			
Total S&E expenses:	5,181.67	18,000.00		-12,818.33	
Percent of total:	0.36	16.68%			

Member Name User ID Organization Administration	Membership Level Role	Member status Renewal due on	Email Member emailing
Joshi, Chitang 49882184	Associate Individual	Pending - New Never	chitang.joshi@gmail.com Subscribed
Kaur, Ravneet 49866525	Student Individual	Pending - New Never	Ravneet.kaur@student.windsor.edu Subscribed
SHAIK, LIKHITA 50012834	Associate Individual	Pending - New Never	likhi.siri@gmail.com Subscribed
Sohal, Sumit 50202606	Resident Individual	Pending - New Never	Sohalsumit92@gmail.com Subscribed

IAMA-IL Membership Levels and Pricing from 2016 & 2017 & 2018

Name Type	Renewal period	Membership fee	Public can apply	Member can change to
Annual (Individual)	Every 1 year (starting from January 1st)	\$100.00 (USD)	Yes	Life
Associate (Individual)	Every 1 year (starting from January 1st)	Free	Yes	
Auxiliary (Individual)	Never	Free	Yes	
Corporate (Individual)	Every 1 year (starting from January 1st)	\$100.00 (USD)	Yes	
Joint Life (Bundle - up to 2 members)	Never	\$750.00 (USD)	Yes	
Life (Individual)	Never	\$500.00 (USD)	Yes	
Life - non Medical (Individual)	Never	Free	No	
Organization Membership (DDS, DC, DPM ...) (Individual)	Every 1 year (starting from January 1st)	\$100.00 (USD)	Yes	
Other (Individual)	Never	Free	No	
Resident (Individual)	Every 1 year (starting from January 1st)	Free	Yes	Annual / Life
Student (Individual)	Every 1 year (starting from January 1st)	Free	Yes	Annual / Life
Young Physican within 5 years of Training Completion (Individual)	Every 1 year (starting from January 1st)	Free	Yes	Annual / Life